



Constitution

of the
Middelburg Country Club

Table of Contents

1.	NAME	3
2.	OBJECTS	3
3.	MEMBERSHIP	3
4.	ENTRANCE FEES	4
5.	SUBSCRIPTIONS	4
6.	ELECTION OF MEMBERS	5
7.	CONDUCT AND DISPLINARY MATTERS OF MEMBERS	
9.	SECTIONS	8
10.	MANAGEMENT OF THE CLUB.....	8
11.	POWERS OF COMMITTEE.....	8
12.	GENERAL MEETING	9
13.	LOANS AND IMMOVABLE PROPERTY	10
14.	AMENDMENT TO CONSTITUTION	10
15.	INTERPRETATION	10
16.	COMPLAINTS.....	10
17.	INJURY OR LOSS.....	10
18.	WINDING UP	10

Constitution of the Middelburg Country Club

1. NAME

The name of the Club shall be the "MIDDELBURG COUNTRY CLUB", hereinafter referred to as "THE CLUB".

2. OBJECTS

The objects of the club are: -

- a. To promote the games of Golf, Bowls, Tennis and Squash and such other sports and pastimes as may be agreed to by the Committee;
- b. To establish, maintain and promote a social club and for that purpose take out any licences required by law;
- c. To provide and maintain such premise, buildings, structures, equipment and conveniences and to engage such staff as may be necessary;
- d. To lease or acquire and dispose of immovable property;
- e. To acquire and deal in all kinds of apparatus and appurtenances and to carry on a catering, refreshment and bar business for the benefit of members;
- f. To borrow and raise money in such manner and subject to such conditions as the Club shall deem fit and for that purpose to bind the whole or any part of property, assets and revenue of the Club, both present and future;
- g. To invest monies not immediately required for the purpose of the Club and to vary and realize any such investment;
- h. To enter into Agreements with any persons, clubs or bodies for the promotion of the objects of the Club;
- i. To do all such things and to carry out all such undertakings may be necessary for, or incidental to, the objects of the Club;
- j. To provide accommodation for members and guests of the Club.

3. MEMBERSHIP

There shall be the following classes of members:-

- a. ORDINARY MEMBERS (SOCIAL)
Who shall all be paid up members of the Club – No social membership fees shall be paid by the spouse.
- b. COUNTRY MEMBERS
Who shall be those who are already full members of any other Club recognised by the Committee and who reside not less than 50km from the Clubhouse;
- c. TEMPORARY MEMBERS
Who shall be visitors from outside a radius of not less than 50km from the Club House and are admitted by the Committee for such period and on such terms as it may determine.
- d. HONORARY LIFE MEMBERS
Who shall be those who on the recommendation of the Committee are elected as such by a General Meeting by reason of their having conferred some special benefit to the Club, or in recognition of services rendered to the Club, and shall include the existing members of the constituent Clubs.
- e. HONORARY MEMBERS
Who shall be those upon whom the Committee has by resolution temporarily conferred honorary membership or such period and on such terms as the Committee may determine.
- f. JUNIOR MEMBERS
Who shall be those who are bona fide scholars, over 6 years and under 18 years of age: -
 - i. Of whom either one of the parents is a member of the Club or;
 - ii. A member of the Club is willing to act as a foster parent to such a junior or;
 - iii. In the latter instant a foster parent may only take responsibility for two juniors, other than his own children.

AMENDMENT NOTES:

Paragraph 2 (a)	AGM	1981-04-25	"Squash" added	Paragraph 3 (a)	AGM	2004-05-26	Original Paragraph 3 (a) deleted
Paragraph 2 (f)	AGM	1983-04-23	Original paragraph 2 (f) deleted	Paragraph 3 (e)	AGM	1993-04-17	Original Paragraph 3 (e) deleted
Paragraph 2 (j)	AGM	1980-07-18	Paragraph (j) added	Paragraph 3 (f)	AGM	1993-04-17	Original Paragraph 3 (f) deleted
Paragraph 3 (a)	AGM	1986-04-26	Deletion of words "Membership... White persons and"				
Paragraph 3 (a)	AGM	20205-25	Add: Only paid-up social members will be allowed to receive pay outs from the Gaming machines				

Constitution of the Middelburg Country Club

g. STUDENT MEMBERS

Who shall be:

- i. Those who are bona fide students registered at an institute for tertiary education, or;
- ii. Busy with their practical training in which case fees payable will be determined by the Committee according to the remuneration received by the student.

h. PRIVILEGED MEMBERS

Who shall be over the age of 60 years (sixty years). Such members are liable to pay 50% of the total fees (excluding affiliation fees).

i. WEEKDAY MEMBERS

Who shall have no voting rights, may not serve on any committee, may not be part of any league team and who may not participate in the club or club closed championships.

j. No person residing within 50km of the Club House is eligible as an honorary, or reciprocity member of the Club save where: -

- i. Such eligibility is, in terms of the Constitution of the Club, granted by reason of such person holding some public office or being a bona fide candidate for membership or having conferred some special benefit upon the Club; or;
- ii. By resolution of the Club Committee such person is allowed the privileges of membership while engaged in any match or competition.

k. Honorary Members, Temporary Members, Student Members, Junior Members, Member's Spouses (Refer to Paragraph 3a) and Weekday Members, shall not have the right to vote nor shall they be eligible for membership of any Committee.

l. The Committee shall cause a register of Members to be compiled and kept up to date, showing the class and section to which each member belongs.

4. ENTRANCE FEES

- a. Shall be paid by Ordinary and Country members only as per Determined Schedule of fees annexed.
- b. A junior or student member when joining as a full member shall not be liable to pay the prescribed Entrance Fees.

5. SUBSCRIPTIONS

- a. The Annual Social Membership Subscriptions and additional subscriptions for any section shall be as per the Determined Schedule of Fees as approved by the Committee annually.
- b. No Social subscriptions shall be payable by Honorary members and Honorary Life Members.
- c. No Subscriptions shall be payable by Honorary Life Members (Excluding affiliation fees).
- d. Subscriptions shall be due and payable in advance on 1 March in each year meaning that the annual membership expires on the last day of February each year.
- e. Members elected between 1st September and the 28th February in any year shall pay proportionally for the period of that year that he/she is to be a member.
- f. The name of any member who has not paid his or her subscription on or before 1 March, excluding members who have arranged debit orders, shall be posted by the Committee on the main notice board of the Club, and should the arrear subscriptions not be paid within (1) month after date of posting, he or she shall thereupon ipso facto cease to be a member.
- g. The Committee shall have the right to adopt such measures, as it may deem desirable for the recovery of any overdue subscription.

AMENDMENT NOTES:

Paragraph 3 (g)	AGM	1993-04-17	Original Paragraph 3 (g) deleted	Paragraph 4 (b)	AGM	2004-05-26	Original Paragraph 4 (b) deleted
Paragraph 3 (h)	AGM	2004-05-26	Original Paragraph 3 (h) deleted	Paragraph 5 (a)	AGM	1982-04-25	"Determined Schedule of Fees" as separate page
Paragraph 3 (i)	AGM	2005-05-31	"age of 65" amended to read "age of 60"	Paragraph 5 (b)	AGM	2004-05-26	New paragraph 5 (b) Added
Paragraph 3 (h)	AGM	2011-05-25	New paragraph added to include weekday members	Paragraph 5 (b)	AGM	1982-01-25	Other' changed to "honorary" and "honorary life"
Paragraph 3 (i)	AGM	2011-05-25	Original Paragraph 3 (i) changed to Paragraph 3 (j)	Paragraph 5 (c)	AGM	2004-05-26	"(Excluding Affiliation Fees)" Added
Paragraph 3 (j)	AGM	2004-05-26	"Member's Spouses (Refer to paragraph 3a)" Added	Paragraph 5 (d)	AGM	2004-05-26	Original Paragraph 5 (d) deleted
Paragraph 3 (k)	AGM	2011-05-25	"Weekday Members" Added	Paragraph 5 (e)	AGM	2004-05-26	New paragraph 5 (e) Added
Paragraph 4 (d)	AGM	1993-04-17	Original Paragraph 4 (d) deleted	Paragraph 5 (f)	AGM	2005-05-25	New paragraph 5 (f) Added
Paragraph 5 (f)	AGM	2022-05-25	Members on debit orders not panelised but allowed	Paragraph 3 (l)	AGM	2023-05-31	Deleted
Paragraph 3 (g)	AGM	2023-05-31	Renamed "Student Members"	Paragraph 3(h)	AGM	2023-05-31	50% Replaced with 65%

Constitution of the Middelburg Country Club

- h. Members who have not paid their Subscription due, before or on 1 March of every year will not be eligible to vote or serve on any committee or represent the club at any event until such time as his/her subscription fees has been paid in full. Member Subscriptions must be paid up to date (included members on debit orders) at the time of nomination, members in default may not be nominated to serve on any committee.

6. ELECTION OF MEMBERS

- a. The Committee shall approve all new members. The candidate shall be proposed by one member and seconded by another to both of whom he must be personally known for at least (1) month prior to the date of the ballot of the Committee. The ballot may be carried out by the Black Ball system provided that at least one third of the Committee Members present reject the application.
- b. A Notice of Proposal stating the name, occupation, usual place of residence, age and the class of membership to which it is proposed to Candidate shall belong, with the name of the proposer and seconder, shall be posted on the Club Notice Board and MCC Website for at least fourteen (14) days prior to the monthly meeting of the Committee.
- c. Honorary Members, Temporary Members, Student Members, Junior Members, Member's Spouses (Refer to Paragraph 3a) shall not have the right to vote nor shall they be eligible for membership for any Committee.
- d. Membership shall not give to any member any right, title, interest or demand in or to any of the money or assets of the Club, but shall confer upon such member only, the privilege of enjoying the facilities provided by the Club in accordance with the use to which the same are devoted by the Committee of the Club. No profit from the sale of liquor by the Club or derived from any other source whatsoever, shall accrue to any member.
- e. The Committee shall cause a register of Members to be compiled and kept up to date, showing the class and section to which each member belongs.

7. CONDUCT AND DISCIPLINARY MATTERS OF MEMBERS

7.1 FOREWORD

Middelburg Country Club Committee have developed procedures and protocols to ensure the smooth running of the Club. The Club is subject to the Constitution of Middelburg Country Club. However, to ensure the effective and efficient running of its section's operation and lifestyle events, it has been necessary to publish new guidelines regarding all aspects of the Club.

Revision of such guidelines takes place in light of experience and from feedback from members. This document, Middelburg Country Club's Code of Conduct and Disciplinary Procedures is a guide to members which summarizes the Club's expectations of its members and that of their guests and details the procedures to be followed by a member making a complaint.

The guide also outlines the process Middelburg Country Club's Committee will follow in dealing with complaints.

7.2 INTRODUCTION

This code of conduct is designed to enhance the values of Middelburg Country Club and to ensure that all members, their guests, and visitors enjoy any sport or other recreation activities in a pleasant, family friendly environment.

The Club promotes the values of:

- Integrity
- Honesty
- Respect and
- Fairness

This code applies to all members of Middelburg Country Club.

7.3 FOR THE PURPOSE OF THIS CODE MIDDELBURG COUNTRY CLUB USES THE FOLLOWING DEFINITIONS

7.3.1 Misconduct:

Subject to what is contained in clause 5 of this Code of Conduct and Disciplinary Procedures, misconduct, for the purposes of this code, is the improper interference, in the broadest sense, with the proper functioning or activities of the Club, its members, visitors or employees.

7.3.2 Complaint:

An expression of dissatisfaction of a member, either orally or in writing, that requires, in their sole discretion, a response from the Club Committee.

AMENDMENT NOTES:

Paragraph 5 (h)	AGM	2004-05-26	New Paragraph 5 (h) added	Paragraph 6 (a)	AGM	1985-04-27	Addition of last sentence to 6(a)
				Paragraph 6 (b)	AGM	2022-05-25	And MCC website
Paragraph 5 (h)	AGM	2005-05-25	"Member Subscriptions must be paid in full at the time of nomination,	Paragraph 6 (c)	AGM	2004-05-26	Original Paragraph 6 (c) deleted
				Paragraph 7	AGM	2008-05-31	original Paragraph 7 replaced
Paragraph 5 (h)	AGM	2022-05-25	Those on Debit order must be accommodated	Paragraph 5(h)	AGM	2023-05-31	To read " Paid up to date

Constitution of the Middelburg Country Club

Subject to the general definition above, the following shall, inter alia, constitute misconduct:

- Disruption of or improper interference with the administrative, sporting, social or other activities of the Club premises or elsewhere.
- Obstruction of or improper interference with the functions, duties or activities of any fellow member, staff member, other employees of the Club or any visitors.

- Violent, indecent, disorderly, threatening, or offensive behavior or language whilst on Club premises or engaged in any Club activity.
- Fraud, theft, deceit, deception, or dishonesty in relation to the Club or its staff or in connection with holding any office in the Club or in relation to being a member of the Club.
- Behavior likely to cause injury or impair safety on Club premises.
- Sexual, racial, gender or any other form of personal harassment of any fellow member, member or staff or other employee of the club or any visitor.
- The use of unfair means in competition.
- Damage to or defacement of Club property, the property of other Club members caused intentionally or recklessly, or the misappropriation or misuse of such property. Misuse or unauthorized use of Club premises or items of property, including inappropriate use of personal devices.
- Conduct which constitute a criminal offence where that conduct takes place on the Club premises, or affects or concerns other members of the Club or members of the public, or
- Itself constitutes misconduct within the terms of this code, or
- Is an offence of dishonesty, where the member holds an office of responsibility in the Club.
- Conduct, which contravenes a previously imposed penalty, requirement or undertaking under this code.

7.4 DISCIPLINARY PROCEDURE

The Committee of Middelburg Country Club will deal with all Club disciplinary matters. A sub-committee may be formed by the Committee to consider a complaint within the competency of the Committee.

The Committee will also deal with any complaint about the misconduct of a member of the Club at another affiliated club in the same manner as if the offending conduct had occurred at Middelburg Country Club.

All matters which breach this code of conduct shall be processed as follows:

- The Club Committee or sub-committee, after receiving a complaint, may decide that the complaint does not raise a serious enough issue to warrant further investigation and a hearing. The complainant will be advised.
- If the Club Committee or sub-committee having considered the alleged complaint is of the view that the complaint is of a serious enough nature to investigate further, it shall obtain written statements from the complainant and any other witnesses or person who may have knowledge about the incident.
- After receipt of written statements, the Club Committee or sub-committee will then decide to either conduct an enquiry where parties involved will be called upon to attend a hearing to discuss what transpired or to conduct a disciplinary hearing.
- If an enquiry is called for and convened the Club Committee or sub-committee, at its sole discretion, may decide to finalize the matter there and then, provided that apart from a reprimand, no further sanction may be imposed unless a party agrees thereto. If it appears to the Club Committee or sub-committee that the matter is more serious than anticipated, it can refer the matter for a disciplinary hearing.
- If the Club Committee or sub-committee decides to conduct a disciplinary hearing it will inform the person implicated when and where the hearing will be held and inform him or her in writing of the allegations. The implicated person will be informed that he or she has the right to call witnesses and to cross-examine witnesses called on behalf of the Club.

Note: No action will be taken by the Committee where reports of an incident are overheard and commented on casually.

The following procedure must be followed by a member making a complaint:

- A. Report the incident as soon as possible to the General Manager or to a Club Committee member.
- B. Put the complaint in writing and forward it to the General Manager or to a Club Committee member.
- C. The complainant must avail himself or herself to provide oral evidence at a disciplinary hearing and to be cross examined or to take part in a general discussion at an enquiry.
- D. Abstain from confronting the alleged wrongdoer.
- E. Written complaint (including email) must be sent to the General Manager not later than 10 days after the incident which is the subject of the complaint. If the complaint directly involves a staff member of the Club, the complaint should be addressed to the President of the Club.
- F. Once the complaints' procedures are initiated by the Committee, because of any of the above, the following procedure will apply: The member will be notified in writing of the complaint against him/her. A copy of the complaint is enclosed. The member then will be given 7 days' notice to attend the meeting for the purpose of responding to the complaint.

Constitution of the Middelburg Country Club

- G. Failure by the member to attend this meeting without good cause will result in immediate sanction.
- H. If the complaint is challenged, the matter will be fully investigated.
- I. All parties to the complaint and relevant witnesses may be interviewed, if deemed necessary, by the Committee.
- J. Having considered all the facts, the Committee will decide whether to uphold the complaint or not. If the complaint is upheld the Committee will decide what sanction is appropriate. In the case of a complaint being referred to a sub-committee, its findings will be considered by the Committee on reaching its decision. The details of the decision will be recorded in the minutes of the meeting.
- K. The members will be informed of the Committee's decision in writing within 7 days.
- L. The member may appeal the decision in writing to the General Manager within 10 days of receipt of the decision.
- M. The Committee will then refer the appeal to the Disciplinary Appeals Committee.
- N. The Disciplinary Appeals Committee will consist of three full members of the Club who are not members of the Club Committee. The Disciplinary Appeals Committee must meet within 14 days of receipt of the appeal. Its deliberations will include the consideration of all the facts already presented, any new evidence that may be relevant and may include recalling witnesses.
- O. The Disciplinary Appeals Committee must present its findings in writing to the Committee within 7 days of reaching their decision. The decision of the Disciplinary Appeals Committee will be final.

7.5 SANCTION

Any one or more of the following penalties may be imposed for a breach of the Club's Code of Conduct as outlined in this document:

- a. Reprimand.
- b. A written warning as to future conduct.
- c. Suspension from membership of the Club and its activities for a determined period.
- d. Proposal to the MPGU to suspend a members' handicap if it is a golf related misconduct.
- e. A requirement from the Committee that the member gives an undertaking as to future conduct is such terms and containing such conditions as the Committee may prescribe. A breach of this undertaking will constitute misconduct.
- f. Exclusion for a stated period or permanently from any part of the golf course or from the use of any facilities of the Club.
- g. Expulsion from Middelburg Country Club and all its activities.
- h. Such other penalties as determined from time to time by the Committee including, but not limited to suspension from the Club or suspension of a golf members' handicap.

Note: In case of a complaint of cheating, the member will be disqualified from the competition and any prizes received must be returned.

8. ACCOUNTS

- a. The financial year of the Club shall end on the last day of February in each year.
- b. The Committee shall cause proper accounts to be kept of the monies received and expended by the Club, of the assets, credits and balances of the club.
- c. All monies received shall be paid in to a Banking Account.
 - i. The President, Treasures, Club Manager and Administration Manager shall be authorized signatories to the account: - 2 (TWO) signatories will sign off all financial transactions.
 - ii. No transaction may be finalized without 1 (one) signature from the designated Committee Member and 1 (one) signature from the designated Club Employee.
- d. The Committee shall lay before the Annual General Meeting the financial statements of the Club for the preceding year duly certified by such person as the Committee may appoint to audit and inspect the books of the Club.

AMENDMENT NOTES:

Paragraph 8 (a)	AGM	1981-04-25	"Student" added	Paragraph 8 (a)	AGM	2004-05-26	"and member's spouses (Refer to Paragraph 3a)" added
Paragraph 8	AGM	2022-05-25	Scrap in total	Paragraph 8	AGM	2023-05-31	Paragraph was deleted about "Guests"
Paragraph 8 ©	AGM	2022-05-25	Delete word "all cheques				
Paragraph 9 (a)	AGM	1981-04-25	"Squash" added	Paragraph 9	AGM	2023-05-31	Replaced
Paragraph 9 (b)	AGM	2023-05-25	Deleted				

Constitution of the Middelburg Country Club

- e. The Committee shall adopt a General Budget before the Annual General Meeting.

9. SECTIONS

- a. There shall be a Golf, Bowls, Tennis and Squash Section and such additional sections as may be approved of by the MCC Committee, may fix an additional subscription payable by the member of any such section.
- b. The management and control of each section shall be vested in the MCC Committee. They shall meet at least once a month and keep minutes of their proceedings.
- c. By-laws for sections may be made by the members thereof but shall not be in conflict with the Constitution of The Club and shall be subject to approval by the MCC Committee.
- d. The MCC Committee may place a limit on the number of members which may be admitted to any section. Regarding to the facilities available, the MCC Committee may consider such limitation desirable or necessary.
- e. Should the MCC Committee consider that the continuance of any section is unwarranted, it may dissolve such section concerned, and such section shall be wound up in such manner as the MCC Committee may decide.
- f. The allocation of funds for improvements and extensions to serve the needs of any section shall be controlled directly by the MCC Committee, who shall allocate available funds in the interest of the Club as a whole.

10. MANAGEMENT OF THE CLUB

- a. The management and control of the Club shall be vested in the MCC Committee, herein after referred to as the "Committee" consisting of a President, Vice-President, Treasurer, Golf Captain, Golf Vice-Captain, Golf Ladies Captain, Bowls Captain, Tennis Captain, Squash Captain, three(3) members elected at the Annual General Meeting and one (1) Nominee of the Columbus Stainless. Only one (1) family member at a time can be elected to serve on the Committee. Nominations must be in writing signed by the proposer, seconder and candidate accepting nomination.
- b. Only one (1) family member at a time can be elected to serve on the committee. Nominations must be in writing signed by the proposer, seconder, and candidate accepting nomination
- c. Completed nominations to be posted on the Club notice board at least seven (7) days before the date of the Annual General Meeting. The nominated President, Vice-President and Treasurer if unsuccessful in the ballot are automatically eligible for the election as ordinary members of the committee. The committee shall after election co-opt a secretary.
- d. Any paid servant shall not be a member of the Committee.
- e. The Committee shall serve until the next Annual General Meeting and shall be eligible for re-election. The President shall hold office for a period of two (2) years. Upon termination of the President's present term of office he will be eligible for re-election as President
- f. The Committee shall serve until the next Annual General Meeting and shall be eligible for re-election. The President shall hold office for a period of two(2) years. Upon termination of the President's present term of office he will be eligible for re-election as President
- g. The President of the Club, and in his absence, the Vice President, shall ex officio be a member of any Section Committee.
- h. Any member of the Committee absenting himself from three (3) consecutive meetings without leave shall forfeit his/her seat on the Committee
- i. Should any section fail to nominate a member to the Committee within twenty-one (21) days from the date of the Annual General Meeting, the Committee shall have the right to appoint a member from such section
- j. The Committee shall meet at least once in each calendar month and shall cause to be kept proper minutes of such meetings, of which six (6) members shall constitute a quorum.
- k. The President shall preside at all Committee meetings, or in his absence, the Vice-President. If both are absent, a Chairman to act shall be elected from among the members of the Committee present at the meeting
- l. Questions arising at any meeting of the Committee shall be decided by majority of votes, and in case of equality of votes, the President shall have a casting vote in addition to his deliberative vote
- m. On the instructions of the President, or on a written request of at least three (3) members of the Committee, a Committee meeting shall be convened.

11. POWERS OF COMMITTEE

Without prejudice to the general powers conferred herein, the Committee shall exercise the following powers: -

- a. To fill up any casual vacancy occurring in the Committee by co-opting another member and to co-opt any member of the Club who, by reason of special qualifications, is able to assist in the management of the Club.
- b. To make, vary, suspend and repeal Rules and By-laws for the Management of the affairs and uses of the premises of the Club, the opening and closing hours of the Club premises, subject to the provisions of the Liquor Act, as amended, and generally for all matters connected with the Club, provided that they do not conflict with the Constitution of the Club.

Constitution of the Middelburg Country Club

- c. To appoint any Sub-Committee (not necessarily confined to members of the Committee) it may deem advisable and to delegate any of its powers to such Sub-Committee.
- d. The President being ex officio a member of all Sub-Committees. The Committee shall appoint a Disciplinary Committee.
- e. To settle all matters in dispute which may be submitted of the Committee in writing.
- f. To make regulations in regard to the right of members to introduce visitors to the Club, the fees payable by visitors and the conditions generally upon which such visitors may be admitted to the Club.
- g. To enter into agreements with other similar clubs upon such terms as the Committee may think fit, with reciprocal rights to the members of such clubs in relation to this Club and vice versa.
- h. To frame tariffs to charges for refreshments and in respect of any other matter and also to approve the tariff of charges and fees proposed by Sections.
- i. To close the membership list when they think fit, subject to seven (7) days' notice on the Club House notice board and MCC Website.
- j. To insure the Club buildings, furniture, fittings, and contents of the Club House against fire and other damage or loss and such other insurance as may be necessary.
- k. To engage or dismiss any paid officials and servants of the Club and fix their remuneration. They shall be under direct control of the Committee.
- l. To set aside the Club's grounds or any part thereof for any limited time for any special purpose whatsoever.
- m. In the name of the Club, to institute, conduct, defend, compound or abandon any legal proceedings by or against the Club, or its officers, or otherwise concerning the affairs of the club.
- n. To do anything whatsoever that may be necessary in order to carry out the objects of the Club, to transact all business of the Club, which does not specifically under the Constitution require the sanction of a General Meeting.

12. GENERAL MEETING

- a. The Annual General Meeting of members of the Club shall be held during May of each year on a date to be fixed by the Committee.
- b. At each Annual General Meeting the Committee shall submit: -
 - i. The Minutes of the previous General Meeting.
 - ii. A report on the affairs of the Club for the past year.
 - iii. A certified Balance Sheet and Statement of Income and Expenditure for the past financial year.
- c. A draft of the Balance Sheet and Statement of Income and Expenditure for the past financial year shall be posted on the notice board and or in the GM Office fourteen (14) days prior to the Annual General Meeting.
- d. Notice of all General Meetings shall be posted on the Club notice board and published in electronic format at least twenty-one (21) days prior to the date of the meeting.
- e. A Special General Meeting may be called by the Committee or on a requisition addressed to the Secretary signed by at least thirty (30) members setting forth clearly the business such meeting is required to transact, twenty one (21) days' notice to be given of such meeting in like manner as for an Annual General Meeting.
- f. Motions that should be discussed at any General Meeting must be placed on the Club Notice board and MCC website at least fourteen (14) days prior to the meeting.
- g. No business other than that specified in the notice shall be transacted at such meeting. The Committee, may, however, at any General Meeting, or Meeting of Members bring forward any business which it considers urgently requires the decision or action by members.
- h. Thirty (30) members present and entitled to vote shall be a quorum for any General Meeting, provided that if no quorum be present within half an hour after the time fixed for the meeting, the meeting shall, in the case of an Annual General Meeting or a Special General Meeting called by the Committee, be postponed to the same day and hour, in the following week. At such adjourned meeting the members present shall be deemed to be a quorum for the transaction of the business of the meeting. In the case of a Special General Meeting called by request of members if no quorum were present, it shall be indefinitely dissolved.

AMENDMENT NOTES:

Paragraph 10 (a)	AGM	2005-05-25	Original Paragraph 11 (a) deleted	Paragraph 10 (c)	AGM	2004-05-26	New Paragraph 11 (c) added
Paragraph 10 (b)	AGM	2004-05-26	New Paragraph 11 (b) added	Paragraph 10 (e)	AGM	2002-04-04	New Paragraph 11 (e) added
Paragraph 10 ©	AGM	2022-05-25	And MCC website	Paragraph 10 (e)	AGM	2007-05-30	Paragraph 11 (e) amended
Paragraph 11 ©	AGM	1904-05-26	original Paragraph 12 © deleted	Paragraph 11 (i)	AGM	2022-05-25	Not Possible due to debit order
				Paragraph 10	AGM	2023-05-31	Replaced
				Paragraph 10 (a)	AGM	2023-05-31	Replaced

Constitution of the Middelburg Country Club

- i. The Chair at all General Meetings shall be taken by the President, or in his absence the Vice-President. Should both be absent the members present shall elect a Chairman for that meeting.
- j. In all cases of an equality of votes at General Meetings the Chairman shall have a casting vote. Unless a ballot is demanded all questions shall be decided by a majority of votes taken by a show of hands and the declaration of the result by the Chairman shall be conclusive.
- k. Honorary, Temporary, Student, Junior Members, Member's Spouses (Refer to paragraph 3a), or any member in arrears with subscriptions may not vote at any Club General Meeting.

13. LOANS AND IMMOVABLE PROPERTY

The Committee shall not be entitled to bind any part of the property of the Club, or to lease or acquire and dispose of any immovable property unless approved of by a two-thirds majority of members present and voting at a General Meeting, due notice of such Notice of Motion having been given in terms of this Constitution at least fourteen (14) days prior to the date of the Meeting.

14. AMENDMENT TO CONSTITUTION

- a. No amendments shall be introduced nor shall any existing clauses be altered or rescinded except the same be passed at a General Meeting, being approved by at least two-thirds of the members present and entitled to vote, and unless the proposed amendment, alteration or rescission has been posted on the Club notice board and MCC Website for at least fourteen (14) days prior to the day of the Meeting. Provided that no proposed amendment shall be considered more than once every twelve months.
- b. Provided that should any clause or clauses be in conflict with the Liquor Act as amended, or any Act passed in place thereof, then such clause or clauses shall automatically be altered, modified or repealed so as to comply with the provision of such Act.

15. INTERPRETATION

In case of doubt as to meaning or interpretation of any of these clauses, the decision of the Committee shall be final and binding.

16. COMPLAINTS

Any member having any suggestion or complaint to make shall make same by letter to the Club Manager and/or Committee Secretary, which shall be laid before the Committee at its next meeting.

17. INJURY OR LOSS

The Committee of the Club and/or any of its agents accepts no responsibility for the loss of or damage to personal effects or for any injury or loss sustained by a member or a visitor to the premises.

18. WINDING UP

- a. The Club may be dissolved by a Resolution passed at any Special General Meeting called for that purpose provided that such resolution is passed by a majority of two-thirds of the members present and entitled to vote at such meeting.
- b. In the event of winding up and unless otherwise decided by Special General Meeting, the Club shall be wound up by the Committee, then holding office, which shall liquidate and wind up the Club in such manner as may be decided in Special General Meeting, provided that any asset remaining after all the liabilities have been met, must be transferred to another non-profit organisation with similar objectives.

AMENDMENT NOTES:

Paragraph 11 (c)	AGM	1904-05-26	Original Paragraph 12 (c) deleted	Paragraph 12 (d)	AGM	2022-05-25	Change to electronic format
Paragraph 11 (i)	AGM	2022-05-25	Not possible due to debit orders	Paragraph 12 (d)	AGM	2007-05-30	21 Days replaced 14 days
				Paragraph 13 (d)	AGM	2022-05-25	Add SMS/face book/ website
Paragraph 12 (a)	AGM	2002-05-05	"April" replaced by "May"	Paragraph 13 (e)	AGM	2004-05-26	Original Paragraph 13 (e) deleted
Paragraph 12 (c)	AGM	1980-04-23	Draft on Notice Board	Paragraph 13 (e)	AGM	2004-05-26	New Paragraph 13 (e) added
Paragraph 13 (c)	AGM	2007-05-30	21 Days replaced 14 days	Paragraph 13 (e)	AGM	2007-05-30	21 Days replaced 14 days
Paragraph 14 (a)	AGM	1986-04-26	"Provided that no proposed amendment shall be considered more than once every twelve months:" Added	Paragraph 12 (f)	AGM	2022-05-25	Handed in at GM Office
				Paragraph 14 (b)	AGM	2004-05-26	"of 1977" replaced with " as amended"
Paragraph 14 (AGM	2022-05-25	Add MCC Website				
Paragraph 18 (b)	AGM	2019-05-29	"provided that any asset remaining after all the liabilities have been met, must be transferred to another non-profit organisation with similar objectives." Added				
Paragraph 16	AGM	2004-05-29	"provided that any asset remaining after all the liabilities have been met, must be transferred to another non-profit organisation with similar objective" added				

Constitution of the Middelburg Country Club

Signed by Chairperson
MCC President
JLS Strydom